



Florence Rideout Elem School
18 Tremont Street
Wilton, NH 03086

Sept 14, 2015

Meeting Minutes #62

Attendees:

Harry Dailey- School Board
Tim O'Connell- Principal
Jim Button- School Board
Marc Jobin- Owner's Rep
Kyle Barker- Architect
Dave Ross- Project Manager
Lise Tucker- Business Administrator
Buddy Erb- School
Joyce Fisk- School Board

Cc:

Bruce Reini- Super

Items remaining:

1. Furniture (bookcases & shelving) for Library delivery date 9/21 KB
2. Markerboards. HCC 9/23
3. Security for main entry vestibule and entry doors including cameras. HCC/School
4. Landscaping. HCC/School 9/21 week
5. Ball field/fields. One field approved. School
6. Gym wall pads. HCC 9/28 week.
7. Plaque for entry. KB/HCC. Info for sign by school to be sent to Kyle
8. Unassigned room wall treatment. HCC to price 1" spray foam with mtl std & gwb. KB/HCC
9. Expansion joints for gym doors and 1895 to phase 1. HCC 9/28
10. Stage Lift surrounding trim. And State Elevator inspection. HCC
11. New vented for gym. Approved HCC
12. KB to provide SK for Library platform at window for pricing. KB
13. Remove exterior abandoned wire HCC
14. Door & Window labeling for the WPD. School
15. MEP training HCC/School
16. Punchlist KB/School/HCC
17. Paint steel braces at back entry, HCC
18. Price to paint existing 1895 roof overhang. HCC Keeley
19. Add diverter on New addition roof over admin to get water away from 1895 building.

20. Change main admin office door lever set to be lock without dead bolt. HCC ordered.
21. Balancing report.
22. Signs missing for Classroom 229 & 325.
23. Replace water damaged ceiling tiles in Room 304
24. Replace lever set on Library 313 door to lock. HCC ordered.
25. Relocate counter in Library 313 to Teachers Lounge. (computer desks were ordered)
26. Grommets for Library desk.
27. Nurses Cubicle curtain. Need to confirm exact location of the curtain with Nurse.
28. Typical-toilet flush sensors not working?

LCS:

1. Kitchen Hood 9/14 week. HCC
2. Stove. Parts missing? School to look at.
3. Gas line install for stove. HCC
4. Staff lounge sink HCC
5. Counter in kitchen HCC
6. Flooring punchlist (9/12) HCC
7. Door release buttons for the school door not working. Seems to be door hardware. HCC
8. Paint front doors (extra)
9. Add cubbie in Kindergarten. (extra)
10. Window pane replacement School
11. MEP training HCC/School
12. Wireless

Next meeting will be Friday Sept 25, 2015 at 9:00 am. At the Lyndeboro SAU conference room. These meeting minutes represent Hutter Construction Corporation's understanding of the items discussed. If any additions, deletions or corrections are necessary, please contact HCC within five (5) business days.